



New digital provider enrollment tool added to Availity

This communication applies to the Commercial, Medicaid, and Medicare Advantage programs for Anthem Blue Cross and Blue Shield (Anthem) in Indiana.

Effective December 1, 2021, Anthem will add new functionality to Indiana's provider enrollment tool hosted on the Availity* Portal to further automate and improve your online enrollment experience.

Who can use this new tool?

- Professional providers whose organizations do not have a credentialing delegation agreement with Anthem.
- Professional providers located in the Indiana counties of Orange, Crawford, Harrison, Washington, Floyd, Clark, Scott, and Jefferson will continue to use your current method of submission via the *Provider Maintenance Form* online.

What does the tool provide?

- Add new providers to an already existing group.
- Apply and request a contract.
- Enroll a new group of providers.
- A dashboard for real time status on the submitted applications.
- Streamlined complete data submission.

How the online enrollment application works

The system automatically accesses CAQH to pull all updated information you've already included in your CAQH application needed to complete the enrollment process (including credentialing and loading new providers to our database). Please ensure that your provider information on CAQH is updated and is in a complete or reattested status.

Availity's online application will guide you through the enrollment process, providing status updates using a dashboard so you know where each provider is in the process without having to call or email for a status update.

Please note: For any changes to your practice profile and demographics, continue to use the online *Provider Maintenance Form* that allows you to electronically submit any changes to your practice profile and demographics to Anthem.

Accessing the provider enrollment application

Log on to the Availity Portal and select **Payer Spaces > Anthem Blue Cross and Blue Shield > Applications > Provider Enrollment** to begin the enrollment process.

* Availity, LLC is an independent company providing administrative support services on behalf of Anthem Blue Cross and Blue Shield.

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If your organization is not currently registered for the Availity Portal, the person in your organization designated as the Availity administrator should go to www.availity.com and select **Register**.

For organizations already using the Availity Portal, your organization's Availity administrator should go to **My Account Dashboard** from the Availity homepage to register new users and update or unlock accounts for existing users. Staff who need access to the provider enrollment tool need to be granted the role of *provider enrollment*. (Availity administrators and user administrators will automatically be granted access to provider enrollment.)

If you are using Availity today and need access to provider enrollment, please work with your organization's administrator to update your Availity role. Go to **My Account Dashboard > My Administrators to determine who your administrator is**.

Need assistance with registering for the Availity Portal?

Contact Availity Client Services at **800-AVAILITY (800-282-4548)**.