

Signature Log

Instructions: Please utilize this *Signature Log* whenever health care personnel do not use their legal signature to authenticate all entries in patient medical records. All personnel shall log their information below to legally authenticate all medical record documentation. Please file a copy of the most current and complete *Signature Log*, including signature/signature variations by current and former health care personnel who made entries in the patient's medical record.

Name	Title	Actual signature variations or initials used in medical records	Legal Signature (first initial, last name, and title)	Date